



Starting from April 2017, the legislation on Public Administration payments allows the University to receive competence payments only through a system called **PagoPA** promoted by “Agenzia per l’Italia Digitale” (agency for Italian digitalization) of “Presidenza del Consiglio dei Ministri”.

So to proceed with the payment of the accommodation, once made the reservation, you will have to click on the “**Paga**” button, and you will be redirected to the following page of Banca Popolare di Sondrio.



Politecnico di Milano use two different payments methods on **PagoPA** system:

- immediate payment: “PAGA ON LINE” (pay online)
- deferred payment: “PAGA PIÙ TARDI” (second time payment)

NOTICE

A payment made through PagoPA is always linked to a 15-digits payment alert called IUV (unique payment identifier). The IUV expiration date is binding and any attempt to pay after that date will be prevented.

In case that you are not able to complete the payment procedure, you have an internet connection interruption or you decide to change the payment method decided ones, “PAGA ONLINE” (Pay Online) and “PAGA PIÙ TARDI” (second time payment) buttons will not be available for about 60 minutes. These buttons will return active after about 60 minutes and in this step, you will not be charged of any cost.

In case that the payment procedure goes well, you could be charged for the commission. Each payment service provider exposes its payment costs, allowing you to choose different payment channels and the related charged fees, in order to pay according to your needs.

1 Immediate payment: "PAGA ONLINE" (Pay Online)

PAGA ONLINE (Pay Online) mode allows you to select between:

- Bank transfer: check the list of credit institutions; in this case, it is sufficient to select it to proceed with the payment.
- Credit card, debit card, prepaid card: supported by one of the proposed banking institutions.

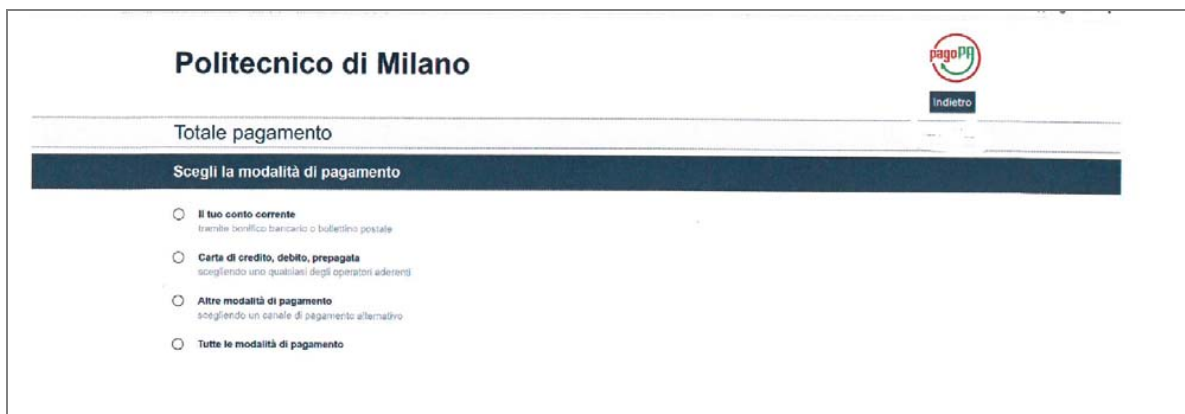
It is possible to choose a PSP (payment service provider) even if it is different from your bankcard, you just need to check the correspondence of the selected circuit (Visa, MasterCard...) with your card.

NOTICE

If you intend to use a debit card or a prepaid card, make sure you have enough credit on the card you want to use before making the payment. If the payment to be made is over the card limit, PSPs with which to make payment will not be displayed and you will have to choose another payment method.

Select then, one of the payment methods:

- Your bank account
- Credit card, debit card, prepaid card
- Other payment methods
- All payment methods



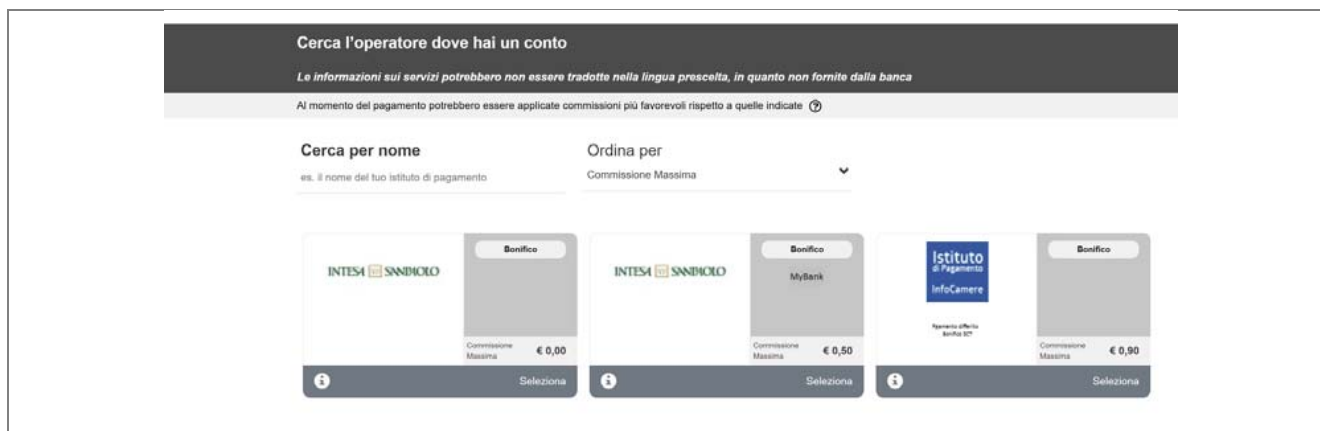
The screenshot shows the payment interface for Politecnico di Milano. At the top left, the text "Politecnico di Milano" is displayed. On the top right, there is a "pagoPSP" logo and an "Indietro" (Back) button. Below the header, the text "Totale pagamento" is shown. A dark blue bar contains the heading "Scegli la modalità di pagamento". Below this bar, there are four radio button options:

- Il tuo conto corrente**
tramite bonifico bancario o bollettino postale
- Carte di credito, debito, prepagata**
scegliendo uno qualsiasi degli operatori aderenti
- Altre modalità di pagamento**
scegliendo un canale di pagamento alternativo
- Tutte le modalità di pagamento**

“Il tuo conto corrente” mode (Bank account mode)

With this modality, you will see available PSP, actually there are few banks that supports this. If your bank support this, you just need to login with your bank credentials and accept to pay in this way.

This is what you will see on the screen:

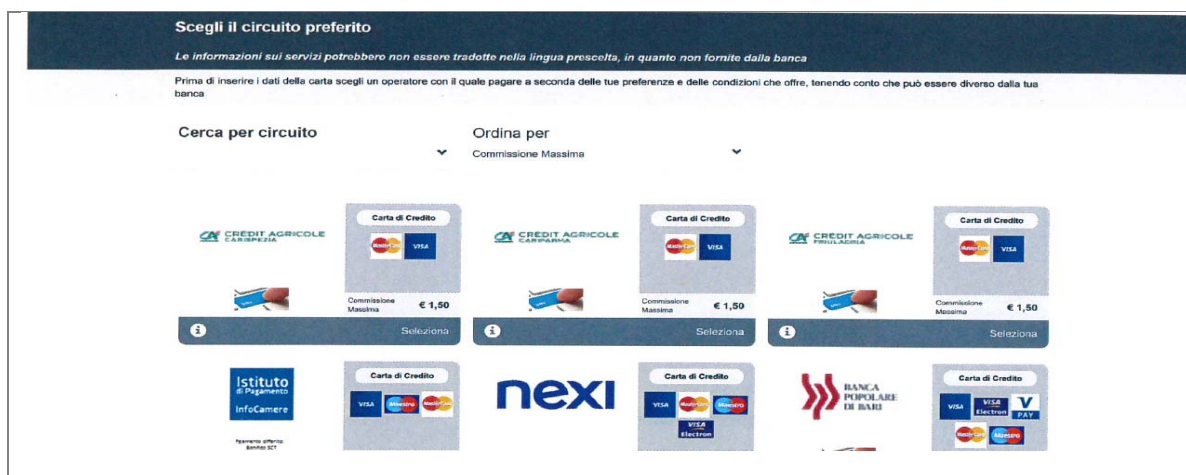


If you select this payment mode and then you do not proceed with the payment (because your bank does not appear in the list), the payment procedure will remain blocked for a period of up to 60 minutes.

“Carta di credito, debito, prepagata” mode (Credit card, debit card, prepaid card)

If you select this payment mode, you will have to select one of the available operators (or intermediaries). Filter the operators list that support your credit card circuit (e.g. VISA).





You can choose any intermediary; you do not need to have a bank account with that institution. Intermediaries differ in charged fees.



Once the payment procedure is completed, a communication regarding the outcome of the transaction will be sent to the institutional or personal mailbox.

2 Deferred payment: "PAGA PIÙ TARDI" (second time payment)

If you select "PAGA PIÙ TARDI" (second time payment) option you will generate a PDF form. You will have to print and show this to a credit institutions front office participating at **PagoPA** system (Poste Italiane offices excluded), or to an authorized merchants front office (including tobacconists with Sisal Pay or Lottomatica service. This service is available for import with included fees up to € 999.99 for cash payment and up to € 1,499.99 for Credit/Debit card transactions).

 POLITECNICO MILANO 1863	
AVVISO DI PAGAMENTO	
Codice Avviso: 00100000000019751 C.F. Ente Creditore: 80057930150 Importo: 1000,00 Data scadenza: 08/07/2017	
Ente Creditore: POLITECNICO DI MILANO PIAZZA LEONARDO DA VINCI, 32 20133 MILANO (MI) Codice IUV: 000000000019751	Debitore: [REDACTED] 23888 LA VALLETTA BRIANZA (LC) Codice Debitore: ID00000005715901
Causale del versamento: Tasse universitarie	
Il destinatario del denaro di pagamento presso il quale è presentato l'importo versato agli stessi condizioni di pagamento.	
Il servizio di pagamento è disponibile tutti i giorni dell'anno, 24 ore su 24, alle modalità indicate sul retro.	
	
Servizio di incasso in collaborazione con il partner tecnologico Banca Popolare di Sondrio	

Modalità di pagamento:
Sulle pagine <http://www.agid.gov.it/agenda-digitale/pag311ca-amministrazione/pagamenti-elettronici/jsp/interenti-elenco> è riportata l'elenco aggiornato dei Prestatori di Servizi di Pagamento (PS).

Il presente Avviso potrà essere pagato solo tramite PS (per i quali è indicata "SI" nella colonna "Attivo presso il canale del PS", ad eccezione di "Poste Italiane S.p.A." che non potrà essere utilizzato.

CBILL payments:

The data on payment notice can also be used to make transaction by your home banking system with the "CBILL" service.

Select on your home banking service menu the payments section and then "CBILL PagoPA", at this point, after downloaded the payment notice you will need to enter:

- 18-digits payment notification code (not IUV code)
- fiscal code of Politecnico: **80057930150**
- CBILL code (or interbank code): **F9489**

Payment numbers are unique and different for all payment.